



Risk Management Insurance Appraisal Services - RFP  
Solicitation Number: R-23-05-SM

**ADDENDUM 1**  
**July 26, 2023**

To Respondent of Record:

**RESPONSES TO QUESTIONS**

- 1. Question: Will SAWS determine which locations represent the 50 sites to be appraised each year? If so, will this be based on highest value (TIV) and/or date of last appraisal? Will there be an equitable mix of higher and lower value locations?**

*Response: SAWS will work with the appraiser to identify which sites to appraise based on the date of the last appraisal and the available budget for appraisal services.*

- 2. Question: Section C. Scope of Service (subpoint 8) - Will building/plant blueprints be available for verification of square footage, construction, story heights, etc.? If so, will these be available electronically. If not, can it be assumed that all measurements will be gathered manually (measuring wheel/laser) during the onsite inspection process?**

*Response: The building/plant blueprints will not be available and will need to be gathered manually.*

- 3. Question: Could you please specify what “eRisk web-based program” SAWS uses and if the data needs to be in a specific file type for import (as noted under Project Information Scope of Services à #11)?**

*Response: SAWS does not currently use an “eRisk web-based program” for the purposes of Asset Management, but maintains an Excel Spreadsheet listing properties and Building and Content values based on the last appraisal.*

- 4. Question: Regarding flood zone data, is SAWS requesting entirely new flood zone determinations based on recently updated FEMA maps or simply an update of data collected from prior appraisals (as noted under Project Information à Scope of Services à #13)?**

*Response: SAWS request an update of data collected.*

- 5. Question: Regarding estimated budget, could you please clarify if this budget is for only the initial 3 year period of the contract or if it encompasses the additional two (2) one year options as well (as noted under Project Information à Scope of Services à SAWS Estimate Budget)?**

*Response: The budget is for both the initial 3 year term and additional two (2) one year options*

- 6. Question: On the property listing, there are four (4) facilities labeled “unknown”. Is there any additional data available regarding the nature of these sites?**

*Response: The 4 facilities listed as “unknown” are not SAWS facilities that will be part of the appraisal services.*

**END OF ADDENDUM 1**

This Addendum is one (1) page in its entirety, with no attachments.